

Summary of HWA Board Teleconference Minutes May 26, 2016

The HWA Board of Directors met via teleconference on May 26, 2016. Attendance is as follows:

Chris Halvorson	President	Present
Patricia Nemeth	Vice-President	Present
Mike Logsdon	Secretary	Present
Michael Sites	Treasurer	Present
Lawrence Alexander	At-large	Present
Stuart Eavenson	At-large	Present
George Gordon	At-large	Present
Kate Ostrowski	At-large	Present

Secretary's Report – Mike Logsdon

The minutes of the April 28, 2016 meeting were accepted with one change: add a note that there was no “new business”. Other discussion involving the secretary referenced thank you notes. The concern about the minutes being too “wordy” was negated. Regarding the domain registration, the secretary explained that the domain name registration and renewal have been transferred. Mike has tested the passwords he was provided and he has full access.

Regarding the website information, Mike will provide the Board a PDF of the ICANN registration.

There was further discussion about the importance of thank you notes.

We recently renewed our Director and Officers Insurance and Liability Insurance, simply by renewing existing policies and sending in payment. The Board decided that the contact name should be changed from Chris' name/address to the current Secretary's name/address.

There was no new information raised by the Secretary.

Treasurer's Report – Michael Sites

Report has been mailed out as of May 25, 2016:

Beginning balance as of April 20, 2016: \$16,912.81
Income for April: 1,971.00
Total expenses: 425.40
Current balance as of May 25, 2016: \$18,458.41

There was further discussion regarding how much detail is needed in the monthly treasurer's report. Questions were raised regarding how individuals are counted in terms of single and family memberships. In addition, it was thought that a more detailed monthly financial report would be helpful, especially as future Board members review how the Club was operated in the past.

Discussion also included creating documents to explain the details of each position on the Board. In this way, if someone were “hit by a bus,” the important details, such as passwords, bank access, what is expected of the President, Treasurer, Secretary, etc. can be preserved.

Business for next month will include assembling an annual committee to assist with an informal audit.

Michael Sites also received a bill for HWA Club liability insurance of \$503.66. The expense is the same as last year. George Gordon made a motion to approve payment and Kate Ostrowski seconded. Motion carried. Names and addresses of Board members will be corrected.

Michael Sites reported that the Bridget Bodine seminar has 7 dogs, 6 handlers and 1 audit. Additional entries are expected.

Events Planning Committee Report – Patricia Nemeth

Patricia discussed available sponsorship of certain awards as well as sponsoring the hospitality evening. Pollie and Lawrence will sponsor the gunner's award. We are still looking for sponsorship of the Hospitality evening on the

Thursday of Nationals.

In addition, the details of design and pre-ordering of a T-shirt for Nationals was discussed. It will be discussed in the Newsletter, including a picture. We don't want to be in the T-shirt business, so shirts will need to be pre-ordered in combination with entering dogs in the Nationals.

Marketing/Fundraising – Michael Sites & Chris Halvorson

Marketing

Andrea Shaw is in the process of updating the website with information on Fun in the Field and some additional features and replacement text. Andrea had problems with her laptop and is catching up.

HWA Facebook site now has 1,839 “likes,” six new so far this week. Occasionally Chris gets a request for more information from folks who say they saw us on Facebook. We have had members join who originally saw us on Facebook.

Discussion included encouraging participants in the Cooley to also come to the HWA Nationals.

Fundraising

We have created a process to share the HWA email mailing list with our Secretary, now that we might have a way to transfer it, so that more than one person will have this valuable resource on their computers.

We displayed our HWA brochures and Bodine Seminar flyer at the ATCA's Cooley test.

Education – George Gordon

George plans for an informal “tent mentoring” on grooming at Nationals by George and Dale Burrier. George is also working on a future educational presentation.

Trophies – Patricia Nemeth

No report

Membership Committee – Mike Logsdon and Lawrence Alexander

The membership drive had been discontinued for this year.

Old Business

The announcement of the Nominating Committee was officially sent out by the Secretary via email. Only one member does not have email, and George and Ellen will share the announcements with this member.

The spring Newsletter will also announce the committee and invite input from the membership by June 15th.

Our ByLaws state that the Committee must inform the Secretary of the nominated slate “no later than 60 days prior the Annual meeting,” which is July 9th.

The Secretary must inform the membership of the proposed slate “no later than 45 days prior to the Annual Meeting,” which is July 26.

According to Article IV, Section 3e, “Additional nominations may be made by written statement received by the Secretary not later than 30 days prior to the Annual Meeting,” which is August 9th.

New Business

There are conflicts with the date of the next meeting. It was decided to hold the meeting on Tuesday, June 21st.

Adjournment

Motion to Adjourn by George Gordon and seconded by Michael Sites. Motion carried.

Respectfully submitted, Mike Logsdon, Secretary